

Nomination Process and Requirements

Nominations to the Board of Directors for the Marine Debris Foundation must be received in entirety **no later than 11:59 p.m. EDT on August 27, 2021**. Packages received after this time will not be considered.

All nominations should be emailed to marinedebris.foundation@noaa.gov with the subject line "Marine Debris Foundation Nomination" or mailed to Caitlin Wessel, Marine Debris Foundation Nomination c/o NOAA Disaster Response Center, 7344 Ziegler Blvd., Mobile, AL 36608.

All nominees should submit the following items:

Completed Nomination Form

Current Resume, including

Contact information

Career sector (e.g., federal, state, industry, nonprofit, etc.)

Education history

Work and related experience

Honors and awards

Activities and hobbies

Skills

No more than two pages in length, saved as a .doc or .docx file.

Statement of Interest, including

A description of the candidate qualifications

Diversity statement, should include how the candidate will contribute to a diverse and inclusive Board (e.g., ethnicity, career stage, geography, etc.)

Fundraising statement, should include candidates past experiences with fundraising and how they will contribute to a robust fundraising program

List **required criteria** (*see below*) met and a short summary of how the candidate meets the specified criteria

List **additional criteria** (*see below*) met and a short summary of how the candidate meets the specified criteria

Why the candidate would be a good fit for the Board

No more than four pages in length, saved as a .doc or .docx file.

At least one letter of recommendation, but no more than three, saved as a .pdf file. Letters should be no longer than two pages in length and demonstrate the candidate's qualifications.

If submitted by someone other than the candidate, the nomination package should include a signed statement from the candidate that they agree to being nominated.

Nominations may be submitted by the candidate themselves, or by the person/organization recommending the candidate. Incomplete applications will not be considered.

Selection Criteria:

Required Criteria:

The Under Secretary of Commerce for Oceans and Atmosphere shall appoint 12 Directors who meet the criteria established by the Save Our Seas 2.0 Act, of whom—

- at least 4 shall be educated or experienced in the assessment, prevention, reduction, or removal of marine debris, which may include an individual with expertise in post-consumer materials management or a circular economy;
- at least 2 shall be educated or experienced in the assessment, prevention, reduction, or removal of marine debris outside the United States;
- at least 2 shall be educated or experienced in ocean and coastal resource conservation science or policy; and
- at least 2 shall be educated or experienced in international trade or foreign policy.

Nominees must be United States citizens.

Additional Criteria:

NOAA seeks nominees with one or more of the following areas of expertise:

- Finance
- Accounting
- Non-profit or foundation law
- Human resources
- Management
- Research
- Politics
- Fundraising

Nominees should demonstrate one or more of the following competencies:

- Strategic leadership
- Vision and mission development
- Networking
- Governance
- Communication
- Public relations
- Marketing
- Justice, equity, diversity, and inclusion
- Understanding community needs

NOAA seeks nominees representing diverse experiences, including gender, culture, education, career stage, geography, sector, and other considerations, in alignment with Department of Commerce equal opportunity policies (DAO 215-3). Candidates should be willing to contribute to a diverse, equitable, and inclusive Board. All nominations will be fully considered, but qualified candidates need to be aware of the specific representation sought as outlined in the required criteria.

For more information, visit <https://marinedebris.noaa.gov/who-we-are/marine-debris-foundation>

Privacy Act Statement to Accompany Nominations for Appointment to the Board of Directors of the Marine Debris Foundation

Authority: The collection of information concerning your nomination is authorized under the Save Our Seas 2.0 Act, Public Law 116-224 (Dec. 18, 2020) (*Save Our Seas 2.0 Act*) and in accordance with the Privacy Act of 1974, as amended, (Privacy Act) 5 U.S.C. § 552a.

Purpose: The collection of names, addresses, contact information, resumes and professional background information, completed nomination forms, and letters of recommendation is required in order for the Department of Commerce (Department) to appoint the Board of Directors of the Marine Debris Foundation, as required under Section 112 of the Save Our Seas 2.0 Act.

Routine Uses: The Department of Commerce will use the nomination information for the purpose set forth above. The Privacy Act of 1974 authorizes the disclosure of the information collected to Department staff for work-related purposes and for other purposes only as set forth in the Privacy Act and for routine uses published in the Privacy Act System of Records Notice COMMERCE/DEPT-18, Employees Personnel Files Not Covered by Notices of Other Agencies, available at <https://www.osec.doc.gov/opog/PrivacyAct/SORNs/DEPT-18.html> (covering employees, volunteers, and certain other individuals). Pursuant to routine use 7 of COMMERCE/DEPT-18, the information may be shared with Department contractors in the course of reviewing the nominations submitted and selecting candidates for appointment to the Board of Directors. The information may also be shared with other Federal agencies as necessary to complete the consultation requirement established by Section 112(b) of the Save Our Seas 2.0 Act.

Disclosure: Furnishing the nomination information is voluntary; however, if the information is not provided, the individual would not be considered for appointment to the Board of Directors of the Marine Debris Foundation.